

TAonline: Materials to Collect

Graduate students will need to collect the following information to complete the online application.

CRITICAL: If you have applied for a TAship you **MUST** log on every quarter to confirm the accuracy of your request and or update your application materials. ***If you fail to confirm or update your information your application does not enter the TAonline database and you cannot be considered for a TAship.***

Note: If you applied for a TA using the TAonline system, your previously entered information and TAships will be automatically entered into your TAonline application.

Note: Many applications last year were not complete. Given the demand for life science TAships, an incomplete application will be disadvantaged in the TA appointment process.

Note: If you have TAed before, be sure that all TADP training has been completed.

You will need to collect and think about the following information:

- (1) The UCR graduate and/or undergraduate classes that you have taken that qualify you to be a TA in a life science class [you will need to know your grades]. You will be able to select these UCR classes from a pull-down menu.
- (2) The graduate and/or undergraduate classes from other universities that qualify you to be a TA for a specific class [you will need to know your grades]. You will have to type these in.
- (3) If you have a strong mathematical or physical science background, and would like to be considered for a CHEM, PHYS or MATH TAship, please include these classes too.
- (4) Previous TA experiences at UCR. TAships provided in the Fall 2007, Winter 2008, and Spring 2008 will be downloaded into your application. Previous TA experiences from other institutions or at UCR before fall 2007 will need to be entered manually.
- (5) TADP status
- (6) Speak or TAST exam status
- (7) Reasons for the TAship request (meeting graduate program requirements, financial reasons, promoting career goals). Have a conversation with your major professor.
- (8) Number of quarters a TA is needed
- (9) Quarters you cannot teach due to internships, field work, etc
- (10) Special requests or considerations for the TA Allocation Committee.
- (11) Would you be interested in a 25% TAship if the opportunity is available?
- (12) Look at the list of classes offered and the qualifications for each of the classes. This is located at the CNAS Life Science TAship website page (http://www.cnas.ucr.edu/graduate/life_science_TAships.html) and at TAonline (<http://taonline.ucr.edu>).
- (13) Prioritize the courses that you would like to be a TA for during the fall, winter and spring quarters. TAAC is not always able to give a student their preference for a TAship due to the number of requests and criteria used in the TA appointment process.
- (14) Prioritize the courses you are qualified to be a TA for in the fall, winter and spring quarters. By listing a wider array of classes, you are sure to be considered for other TAship opportunities.
- (15) If you have spoken to an instructor and know that you will be requested as a TA for a specific class in the fall, winter or spring of academic year 2008-09, please indicate this in the appropriate place in your application.